



T.I.M.E. Call for Projects 2023-2024

As resolved during the 2023 General Assembly, we are pleased to announce a new Call for Projects. Up to **four** projects may receive funding (up to **€10,000** per project) based on the quality and relevance of the submissions.

T.I.M.E. Funding can be utilized as co-funding for new or existing regional, national, and international programs at your institution, provided that T.I.M.E. funding enhances the project's value. Please note that projects will be funded for **one year only**.

Key Objectives

Professor Didier CLOUTEAU, President of the T.I.M.E. Association, emphasizes our commitment to projects with a long-term impact on the T.I.M.E. Association. The following priorities guide our project funding:

- **Promotion of international education's role and benefits** to higher education institutions, students, researchers, teaching staff, and companies;
- Strengthening **academy-industry** partnerships;
- **Short study¹ and research programs:**

Schedule

The timeline for the 2023-2024 Call for Projects is as follows:

- Deadline for project submissions: **January 19th, 2024;**
- Decision on funding for proposed projects: **February 2024;**
- Contractual period: **February 2024 to January 2025.**

Funding

T.I.M.E. Association offers funding of up to **€10,000** for selected projects. Please note that the T.I.M.E. Advisory Committee will determine the final budget based on the application form, which may differ from the requested amount.

¹ **Summer school** proposals are eligible for T.I.M.E. funding if they involve a partnership between EU and non-EU members, or if the Project coordinator of the summer school is a non-EU member.

Selection Criteria

Projects will be evaluated based on the following criteria (each criterion contributes to 20% of the total score):

- International cooperation and impact.
- Contribution to enhancing T.I.M.E.'s visibility and attractiveness.
- Alignment with key objectives (see above).
- Originality and innovative approach.
- Quality of the work plan, agenda, and feasibility.
- Budget considerations.

Application Process

Applications for funding must be submitted (by email only) to the **Secretary General** using the attached form by **January 19th, 2024** (8 p.m. Paris time: GMT + 1).

They must be accompanied by a **signed Letter of Support** (scanned) from the **Head of the Applicant Institution**, who will serve as the Coordinator and Contractor if the project is selected.

Selection Process

- Project submissions will be reviewed by volunteer colleagues from T.I.M.E. member institutions.
- Each application will be assessed by three assessors in an anonymous process.
- Each criterion will be graded from 0 to 4, resulting in a total score out of 20.
- Graded applications will be reviewed by the Advisory Committee, whose decision is final.

Contractualization and Implementation

- Applicants will receive notification of the selection results by **February 2024**;
- Coordinators of approved projects will be required to sign a contract with the T.I.M.E. Association, outlining project execution and funding provision.
- Projects must be implemented as described in the application between **February 2024 and January 2025**;
- An initial Interim Report to the Advisory Committee is due by **June 30th, 2024**;
- A report on outcomes is to be presented at the **2024 General Assembly in Montreal**;
- The Final Report to the Advisory Committee is due by **January 29th, 2025**.

Remarks

- **Only T.I.M.E. member** institutions are eligible for funding;
- The project consortium must include at least **three T.I.M.E. members** (including the coordinating institution) from at least three different countries;
- Applicant consortia should ensure they have the necessary staff resources (academic and/or administrative) to successfully implement the project before applying.

Gwenaëlle GUILLERME – Secretary General
Thursday 2nd November 2023.