

**CALL
FOR ALLOCATION OF CONTRIBUTIONS,
OFFERED BY INTESA SANPAOLO ONLUS FOUNDATION,
TO UNIVERSITY STUDENTS
OF POLITECNICO DI MILANO A.Y.2016-2017**

ARTICLE 1 – OBJECTIVES

- 1. Intesa Sanpaolo Onlus Foundation, in collaboration with Politecnico di Milano** for the academic year 2016-2017, establishes a call **to allocate contributions to university students** enrolled in laurea (equivalent to Bachelor of Science), laurea magistrale (equivalent to Master of Science) programmes and single cycle programmes and at Politecnico di Milano, **that are in physical, mental, social or family disadvantaged conditions or economic difficulties.**
- 2. Contributions, each one with an amount between € 1.500,00 and € 3.000,00, including withholdings taxes** required by the law and other tax expenses payable by the Foundation that allocates the contributions, will be allocated, for the academic year 2016-2017, within the limits provided and subject to availability of the budget allocation of **€ 85,000.00**, only one time during the study programme.
3. If students, belonging to the same family, win the call, the Selection Board can assign them a total amount that not exceed 1.7 times the amount of the minimum assigned amount of scholarship.

ARTICLE 2 - ADMISSION REQUIREMENTS

1. Contributions can be **allocated** in the following cases:
 - a) students with **low incomes** or that are in **serious economic situations** for a substantial increase of the expenses or for a substantial decrease of available income (unemployment and temporary redundancy fund, bankruptcy, layoff, heavy debts, death of the main subject recipient of income, etc., with reference to the members of the whole family unit);
 - b) **serious diseases and disabilities** that have affected the student or one or more family members;
 - c) **accidents, surgeries, costly rehabilitation treatments**, the need for continuous assistance, even for one family member;
 - d) foreign students with **refugee status**;
 - e) **other unfavourable situations of particular relevance.**
2. The events referred to in paragraph 1) must **have occurred no later than 18 months before** the announcement date of this call.
3. The Selection Board is free to evaluate situations of particular seriousness arising beyond the year with implications not yet solved.

ARTICLE 3 – RECIPIENTS

1. **Students enrolled in the academic year 2016-2017 at Politecnico di Milano** can submit the application to participate in this call, those that have not previously received sanctions as result of submitting false declarations aimed at achieving benefits for the right to education.
2. **Participation is allowed to:**
 - students **enrolled to Laurea (equivalent to Bachelor of Science) programmes from the a.y. 2013/2014 to the a.y. 2015/2016**
 - students **enrolled to Laurea magistrale (equivalent to Master of Science) programmes and Single Cycle programmes from a.y. 2011/2012 to a.y. 2015/2016**
 - students **enrolled to Laurea magistrale (equivalent to Master of Science) programmes from a.y. 2014/2015**

The candidates, **before the deadline of the call**, must satisfy the **following requirements**:

1. registration to the a.y. 2016/2017
2. to not have more than 35 years
3. not having already achieved a qualification of the same level of the programme for which they are applying
- 4. ISEE 2017 not exceeding € 20,000.00**
Under penalty of the inadmissibility of the application, the ISEE must contain the words "application for subsidised university financial aid benefits in favour of (student tax code) "
5. Number of **CFU** as shown in the table

	Students enrolled to the a.y. 2016/2017	Students enrolled to the a.y. 2015/2016	Students enrolled to the a.y. 2014/2015	Students enrolled to the a.y. 2013/2014	Students enrolled to the a.y. 2012/2013	Students enrolled to the a.y. 2011/2012
Laurea (equivalent to Bachelor of Science)	--	≥ 15 cfu	≥ 35 cfu	≥ 55 cfu	--	--
Laurea Magistrale (equivalent to Master of Science) S.C.	--	≥ 15 cfu	≥ 35 cfu	≥ 55 cfu	≥ 75 cfu	≥ 95 cfu
Laurea Magistrale (equivalent to Master of Science)	≥ 0 cfu	≥ 20 cfu	≥ 40 cfu	--	--	--

ARTICLE 4 – DEADLINES AND APPLICATION SUBMISSION

1. Candidates are required to submit the application form through the dedicated function available from On-line services <http://www.polimi.it/servizionline> (Exemptions and partnership agreements > Student bursaries, degree awards, exemptions) **no later than 12.00 noon (Italian time) on 21 April 2017**.

It is compulsory, under penalty of exclusion, for candidates to submit, through the specific procedure, pdf formats up to 10 MB of:

1. Form “**Allegato 1** –Protection of personal data” filled out with data of all interested parties (student and family members to which the data are related)
2. Form “**Quadro A** – overview”
3. appropriate **documentation** that supports the **indicated disadvantages**. Self-certification is not considered appropriate documentation.

It will be considered the ISEE value already on the database of Politecnico di Milano within the deadline of the call.

The lack of ISEE information will imply the exclusion from the competition.

It is responsibility of the candidate to submit a 2017 ISEE in time for participation in the call, **with the exception of students with refugee status.**

- The University will acquire ISEE information from the INPS database.** Students are still required to self-certify the ISEE information in the On-line Services of the University. Should the student submit a current ISEE, this must be valid at the date of submission of the application.
- The financial situation of students not resident in Italy, with family residing abroad without income and assets in Italy is assessed according to the ISEE, the reported equivalent financial situation indicator abroad,** under penalty of exclusion from the call, on income earned in 2016 and the value of movable and immovable assets owned as at 31 December 2016 by the student's family.
In any case, the student, not resident in Italy, is required to declare the presence of any income and assets held in Italy by their family.
Students not resident in Italy can obtain the **ISEE** through the **affiliated CAF** shown at the following link <http://www.polimi.it/studenti/carriera/tasse/caaf/>
The University will acquire ISEE and ISPE data of students not resident in Italy directly from the CAF by electronic means.
- The files must be named with Surname-Name-Kind of document.pdf (for example Rossi-Mario-CV.pdf)

The closure of the on-line application is equivalent to send the participation application for this Call and implies acceptance of its contents.

It is responsibility of the candidate to verify the correct conclusion of the procedure.

After closure of the Notice, application cannot be changed any more. The candidate can delete the application and resubmit a new one before the Call deadline.

Failure to close the application or its incompleteness or incompleteness of the submitted data will imply the exclusion from the evaluation procedure.

The incorrect submission by the student and all members of the family of the form "Allegato 1 -Protection of personal data" will imply the exclusion from the call.

Students that, in order to obtain a personal advantage, produce false declarations or false documents become morally responsible to harm other students who are in a real disadvantaged situation.

ARTICLE 5 - SELECTION BOARD

- The Selection Board will be appointed by the President of Intesa Sanpaolo Onlus Foundation and will include two representatives of Politecnico di Milano, and a representative appointed by Intesa Sanpaolo Onlus Foundation.
- The Selection Board will take advantage of the administrative support staff of the University, specifically identified by the University, that will verify the requirements of Articles 3 and 6 of this call, as well as will prepare the list of participants with all necessary information for the Selection Board.
- The Selection Board, acknowledged the documents submitted by the candidates and already verified by the administrative staff in relation to the existence of the admission criteria mentioned above, will proceed with its final decision to allocate the contributions provided by the call, on the basis of assessment criteria specifically established, by the same Selection Board, in the first session.

4. They will be considered, on a preferential basis and in any case upon availability of funds, those with two or more of the disadvantages listed in Article 2 of this call, while remaining the Commission's discretion in assessing the seriousness of the disadvantaged situations documented by each candidate.
5. The Commission can also decide on any situations not regulated by the call. The decision of the Board is unquestionable and it is not expected to appeal against the decisions taken by this body.
6. The Commission draw up the minutes containing a list of all students divided among those who do not meet the objective requirements for the evaluation and those that can be evaluated, with evidence of the winners and suitable candidates.
The minutes, signed by members of Commission, is forwarded to the Intesa Sanpaolo Onlus Foundation, which will communicate the outcome of the call to all participants via e-mail.
7. The Commission's work must be completed within three months after the expiration date of the call.

ARTICLE 6 - PROHIBITION OF COMBINATION

1. **The contribution cannot be combined with other scholarships, contributions and funding granted in accordance with current legislation related to the right to education, neither with scholarships provided for the same academic year of reference by other Organizations.** In addition, the contribution **cannot be combined with the "Extraordinary contribution" provided by Politecnico di Milano for the same academic year** for difficult situation due to serious events which have affected the continuation of the study cycle. The exemption from payment of tuition fees is not grounds for incompatibility with the contribution.
2. In the application for provision of contributions, the interested person must specify, under his direct responsibility, to not take advantage of scholarships, contributions and funding provided in accordance with current legislation on the right to education, neither scholarships awarded by other Organizations.
3. If the candidate would be the beneficiary, for the same academic year, of other scholarship/contribution/funding after the allocation of contribution of this call, he/she must immediately inform the Intesa Sanpaolo Onlus Foundation, stating whether he/she intends to maintain the Foundation's contribution, or choose any other scholarship/contribution/funding.
The option right can be exercised by the deadline fixed for the awarding date of the scholarship, as mentioned in the e-mail sent to the winners.
On the basis of this option, the Foundation will undertake to reassign the contribution with the minimum value specified by the call. Any revocations received after the awarding date of the contribution will entail the recovery of the contribution already allocated without re-assignment to another student.

ARTICLE 7 - REVOCATION OF CONTRIBUTIONS

1. The contribution can be cancelled:
 - in case of recognized significant differences between what is declared by the student and the actual financial position or of his/her family;
 - in case the student is the beneficiary, for the same academic year, of other scholarships/contributions/funding, except what specified by Article 6, paragraph 3.
2. The Intesa Sanpaolo Onlus Foundation will recover the amounts allocated through the procedures provided by Law.

ARTICLE 8 - ALLOCATION AND PAYMENT OF CONTRIBUTIONS TO WINNERS

The University will organize, in its spaces, the closing ceremony of the competition.

The Intesa Sanpaolo Onlus Foundation will pay the contribution decided by the Selection Board by crediting a Superflash rechargeable card issued by a bank of Intesa Sanpaolo Group.

The Superflash card must be activated by the student within 30 days from the date of contribution allocation.

ARTICLE 9 - DATA TREATMENT

The personal information provided with the requests for participation in the call will be processed in accordance with

right to protection of personal data, pursuant to Legislative Decree 30 June 2003 n.196. The data will be used exclusively for the purposes related to the execution of this call.

The Independent data controllers for the processing of personal data are Politecnico di Milano, in the person of its legal representative, and Intesa Sanpaolo Onlus Foundation, Piazza Ferrari 10 -20121 Milano.

Date 20/03/2017

Fondazione Intesa Sanpaolo Onlus