

CALL FOR APPLICATIONS FOR THE ASSIGNMENT OF CONTRIBUTIONS, PROVIDED BY FONDAZIONE INTESA SANPAOLO ONLUS, IN FAVOUR OF UNIVERSITY STUDENTS OF THE POLITECNICO DI MILANO - ACADEMIC YEAR 2019/2020

ART. 1 - PURPOSE

1. Fondazione Intesa Sanpaolo Onlus ("Foundation") establishes, for the academic year 2019-2020, a call for applications for the assignment of contributions in favour of university students enrolled on Laurea (equivalent to Bachelor of Science) courses, on Laurea Magistrale (equivalent to Master of Science) courses and on single-cycle Laurea Magistrale (equivalent to Master of Science) courses at the Politecnico di Milano who are in conditions of physical, mental, social or family disadvantage or in economic difficulties.
2. The Foundation, for administrative activities connected to this call for applications, also uses the work of the University.
3. The contributions, each in an amount between €1,500.00 and €3,000.00, gross of legal tax withholdings and tax charges borne by the payer Foundation, will be granted, for the academic year 2019-2020, within the set limits and until the specific budget allocation of **€95,000.00** (ninety-five thousand) has been depleted, only once during the programme.
4. If two or more students belonging to the same family unit are declared winners, the Adjudicating Committee may assign to them in total a sum not exceeding 1.7 times the minimum amount of the scholarship established by the call.

ART. 2 - ADMISSION REQUIREMENTS

1. The contributions may be granted in the following cases:
 - a) students with low income or who find themselves in serious economic situations due to a significant increase of costs incurred or due to a significant reduction of available income (unemployment, redundancy, bankruptcy, dismissal, major debts, death of the main recipient of income, etc., with reference to members of the entire family unit);
 - b) serious illnesses and invalidities that have affected the student or one or more relatives;
 - c) incidents, surgeries, costly rehabilitation treatments, continuous care requirements, even for a member of the family unit;
 - d) foreign students with refugee status;
 - e) other situations of particularly significant disadvantage.
2. The events indicated in paragraph 1) must have occurred no more than 18 months prior to the announcement date of this call.
3. The Adjudicating Committee has the right to assess particular situations of severity occurring over 18 months ago with consequences not yet resolved.

ART. 3 - RECIPIENTS

1. All students duly enrolled on the academic year 2019-2020 at the Politecnico di Milano who are up to date with the payment of tuition fees for the previous academic years, who have not previously received sanctions following the submission of untrue declarations aimed at obtaining benefits for the Diritto allo studio may submit an application to participate.

2. The following may participate:

- students enrolled on Laurea (equivalent to Bachelor of Science) courses from academic year 2016/2017 to academic year 2018/2019
- students enrolled on Single-Cycle Laurea Magistrale (equivalent to Master of Science) courses from academic year 2014/2015 to academic year 2018/2019
- students enrolled on Laurea Magistrale (equivalent to Master of Science) courses commencing from academic year 2017/2018 to academic year 2019/2020

The applicants, by the call deadline, must also be in possession of the following requirements:

1. enrolment on the academic year 2019/2020
2. not aged above 35
3. not having already obtained a qualification of the same level as the course for which the application is submitted
4. Equivalent Economic Situation Indicator (ISEE) 2020 not exceeding €20,000.00

The ISEE must contain, under penalty of inadmissibility of the application, the wording “applying for preferential rates for the university Diritto allo studio in favour of (student tax code)”

5. ECTS number in accordance with the table

Type of Laurea	Enrolled on academic year 2019/2020	Enrolled on academic year 2018/2019	Enrolled on academic year 2017/2018	Enrolled on academic year 2016/2017	Enrolled on academic year 2015/2016	Enrolled on academic year 2014/2015
Laurea (equivalent to Bachelor of Science)	NN	≥ 15 ECTS	≥ 35 ECTS	≥ 55 ECTS	--	--
Laurea Magistrale (equivalent to Master of Science)	≥ 0 ECTS	≥ 20 ECTS	≥ 40 ECTS	--	--	--
Single-cycle Laurea Magistrale (equivalent to Master of Science)	NN	≥ 15 ECTS	≥ 35 ECTS	≥ 55 ECTS	≥ 75 ECTS	≥ 95 ECTS

ART. 4 – TERMS AND APPLICATION

1. Applicants must submit the application by way of the specific function available from the online Services <http://www.polimi.it/servizionline> (Agevolazioni e Convenzioni > Borse di studio, premi di laurea, esoneri, bandi generici [Subsidies and Conventions > Scholarships, degree prizes, exonerations, generic notices]) **by 12 pm (Italian time) on 27 MARCH 2020.**

Applicants must mandatorily attach, under penalty of exclusion, by way of the specific procedure, in pdf format of a maximum 10 MB one of:

1. Form “Annex I – “Consent to the processing of special categories of personal data indicated in Art. 9 of the GDPR” completed and signed by all data subjects (student and relatives to whom the data refer). The absence of the form or the incorrect signature by all members of the family unit may involve exclusion from the call;
2. Form “Box A” completed and signed by the student
3. suitable documentation to support the reported disadvantages. Self-certification does not constitute suitable documentation. In the absence of the above documentation, the Committee will not take account of the reported disadvantage.

The indicator **ISEE** (equivalent **ISEEU** for those not earning income in Italy) **2020 valid and compliant**, found in the University’s **database by the call deadline** will be considered.

The absence of the ISEE/ISEEU involves exclusion from the process.

It is the applicant’s responsibility to submit a valid and compliant ISEE 2020 in good time to participate in the call, with the exception of students having the status of refugees.

The University will acquire the ISEE details from the INPS database. Students must in any case self-certify the ISEE data in the University’s Online Services.

If the student submits a current ISEE, this must be valid and compliant at the date of submitting the application.

2. The economic condition of the student not resident in Italy with family unit resident abroad not having income or assets in Italy is assessed based upon the ISEE, an indicator of the equivalent economic situation abroad, referring, under penalty of exclusion from the call, to income received in 2019 and to the value of the movable and immovable assets owned at 31 December 2019 by the student’s family unit.

Student not resident in Italy must in any case declare the presence of any income and assets held in Italy by their family unit.

Students not resident in Italy may obtain the ISEE by contacting the partnered CAF indicated in the following link:

- <https://www.polimi.it/studenti-iscritti/tasse-borse-e-agevolazioni-economiche/contribuzione-studentesca/caaf/>

The University will acquire the ISEE and ISPE data of students not resident in Italy directly from the CAF electronically.

3. Files must be named with Surname-First Name-Document Type.pdf (for example, Rossi-Mario-CV.pdf)

The online closure of the application equates to submitting the application for participation in this call and involves the acceptance of what is contained in the same.

It is the Applicant’s responsibility to verify the correct conclusion of the process.

After the closure of the application, the receipt may be printed and the application may no longer be changed. The Applicant will have the opportunity to cancel the application and re-submit a new one by the call deadline.

Any failure to close the application or the incompleteness of the same or the incompleteness of the data submitted involves exclusion from the assessment process.

The incorrect signature by the student and by all members of the family unit of form “Allegato I – Consenso al trattamento di categorie particolari di dati personali di cui all’art. 9 del GDPR” [“Annex I – Consent to the processing of special categories of personal data indicated in Art. 9 of the GDPR”] will involve exclusion from the call.

Students who, in order to obtain a personal benefit from the same, produce untrue declarations or false documents are morally liable for causing damage to other students who are in real situations of disadvantage.

ART. 5 – ADJUDICATING COMMITTEE

1. The Adjudicating Committee will be appointed by the President of Fondazione Intesa Sanpaolo Onlus and will consist of two representatives of the Politecnico di Milano identified by the Rector and by a representative designated by Fondazione Intesa Sanpaolo Onlus.
2. The Adjudicating Committee will obtain support from the administrative staff of the University appropriately identified by the same who, on behalf of the Foundation, will verify the existence of the objective requirements indicated in Articles 3, 4 and 6 of this call and will prepare the list of participants containing all information required by the Adjudicating Committee.
3. The Adjudicating Committee, having received the documentation submitted by the applicants and already verified by the University’s administrative staff in relation to the existence of the objective requirements as indicated in the above paragraph, will assign, at its sole discretion, the contributions subject to the call based upon assessment criteria specifically established by the Committee itself during its first meeting.
4. Those who present two or more of the situations of disadvantage listed in Article 2 of this call will be considered on a preferential basis and in any case until the depletion of the available funds, subject in any case to the Committee’s discretion in assessing the severity of the situations of disadvantage documented by the individual applicant.
5. The Committee is also responsible for deciding on any situations not regulated by the call. The Committee’s decision is final and there may be no appeal against the decisions made by that body.
6. The Committee prepares a report containing the list of all students broken down between those who do not present the objective requirements envisaged by the Call – Articles 3, 4 and 6 of this Call (excluded students) and those who have been assessed, highlighting the winners and the suitable non-winners. The report, signed by the Committee members, will be sent to Fondazione Intesa Sanpaolo Onlus which will communicate the outcome of the call to all participants, with regard exclusively to their position, to the institutional email address indicated in the application. Rankings will therefore not be published.
7. The Committee’s works must be concluded, if possible, within three months from the call deadline.

ART. 6 – PROHIBITION ON ACCUMULATION

1. The contribution may not be accumulated with other scholarships, contributions and funding provided in application of existing rules on the Diritto allo studio, or with funds provided by other Entities.
The contribution may also not be accumulated with the “Extraordinary contribution” paid by Politecnico di Milano for the same academic year for disadvantageous situations caused by serious events that have

affected the continuation of the study cycle. The exemption from paying tuition fees does not constitute a cause of incompatibility with the contribution.

2. In the application for payment of the contribution, the applicant must indicate, under his/her direct responsibility, that he/she does not receive scholarships, contributions and funding paid in application of existing regulations on the Diritto allo studio or funds paid by other Entities.
3. If the applicant is awarded, for the same academic year, another scholarship/contribution/funding after the assignment of the contribution involved in this call, he/she must immediately notify Fondazione Intesa Sanpaolo Onlus declaring if he/she intends to maintain the Foundation's contribution or to opt for another scholarship/contribution/funding.

The right of option may be exercised by the date fixed for the delivery date of the scholarship indicated in the email sent to the winners.

Based upon that option, the Foundation will reassign the contribution in the minimum amount envisaged by the call. Any waivers received after the delivery date of the contribution will involve the recovery of the contribution already paid without reassigning the same to another student.

ART. 7 – REVOCATION OF CONTRIBUTIONS

1. The contribution will be revoked:
 - if significant discrepancies are found between what was declared by the student and the actual economic and financial or family situation of the same;
 - if the student benefits, for the same academic year, from other scholarships/contributions/funding, subject to what is specified in Art. 6, paragraph 3.
2. Fondazione Intesa Sanpaolo Onlus will proceed to recover the sums paid through the mechanisms envisaged by law.

ART. 8 – DELIVERY AND PAYMENT OF CONTRIBUTIONS TO THE WINNERS

The University will organise, at its premises, the final ceremony of the call.

That ceremony will be attended by a representative of the University and a representative of Fondazione Intesa Sanpaolo Onlus.

Fondazione Intesa Sanpaolo Onlus will pay the contribution established by the Adjudicating Committee by way of credit to a **Superflash** top-up card issued by a bank of the Intesa Sanpaolo Banking Group.

The **Superflash** card must be activated by the student within 30 days from the date of assignment of the contribution.

ART. 9 – PERSONAL DATA PROCESSING

Personal data provided with the applications for the call will be processed in respect of existing regulations on personal data protection (Regulation EU 2016/679 and implementing measures).

Politecnico di Milano, in the person of its legal representative, and Fondazione Intesa Sanpaolo Onlus, Piazza Paolo Ferrari 10, 20121 Milan, in the person of its acting President, will process the personal data in the capacity of autonomous data Controllers, exclusively to implement the fulfilments related to the execution of this call.

Milan, 28 January 2020

Fondazione Intesa Sanpaolo Onlus
The President
Claudio Angelo Graziano