



**POLITECNICO**  
MILANO 1863

**CAMPUS LIFE AREA**  
**The Director**

**HAVING REGARD** to Presidential Decree December 28<sup>th</sup> 2000, no. 445;

**HAVING REGARD** to the Decree of the President of the Council of Ministers December, 5<sup>th</sup> 2013, no. 159, concerning “Revision of determination methods and the fields of application of the Indicator of the equivalent economic situation”;

**HAVING REGARD** to Art. 12 of the Decree of the President of the Council of Ministers of April 9<sup>th</sup>, 2001 concerning the “Provisions for the right to university studies, pursuant to Article 4 of Law December, 2nd 1991, no. 390”;

**HAVING REGARD** to the Statue in force of Politecnico di Milano;

**HAVING REGARD** to the Regulation for Administration, Finance issued by Decree no. 828/AG, March, 14<sup>th</sup> 2014, and, in particular, Art. 79 thereof;

**HAVING REGARD** to the Code of Ethics and of Conduct in force of Politecnico di Milano;

**HAVING REGARD** to Regulation EU no. 679/2016 of the European Parliament and the Council ;

**HAVING REGARD** to Board of Directors’ resolution of July 22<sup>nd</sup> 2014 having as object the reorganisation of the “Merit Fund”;

**HAVING REGARD** to the Board of Directors’ Resolution of December 22<sup>nd</sup> 2020;

### **DECREES**

the issuance of a Call for the assignment of 114 scholarships to particularly deserving away from home students for academic year 2020/2021.

#### **Art. 1 - Number and amount of scholarships**

Politecnico di Milano intends to award 114 scholarships (hereinafter also “Lodging Grant”) for particularly deserving away from home students.



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The gross amount of each grant is € 3,080.00, including charges borne by the University.

### **Art. 2 Recipients**

The award competition is open to away from home students who meet the merit and income requirements, as described below in Articles 4 and 5, and who are enrolled in any of the following courses for academic year 2020/2021:

- bachelor of science (equivalent to *laurea*);
- single-cycle master of science (equivalent to *laurea magistrale a ciclo unico*);
- master of science (equivalent to *laurea magistrale*).

Students enrolled in the first year of a master of science programme must have obtained a Bachelor Degree at Politecnico di Milano.

To be considered as duly enrolled, students must have paid the first instalment of the “all – inclusive” contribution due, unless otherwise exempted, as well as any amount due for regional tax, stamp duty, and insurance, within the deadlines set in the academic calendar.

### **Art. 3 Away from home Status**

Students are considered to be “away from home” if:

1. they reside neither in the Municipality where courses are held, nor in a Municipality classified as an urban area with respect to the course location;
2. they cannot reach the course location from the Municipality of residence by public transport within 90 minutes;
3. they pay an accommodation in the Municipality where courses are held, or in a Municipality classified as an urban area with respect to course location.

For the Municipality classified as “urban area” please see the Annex I to this Call.

Any students enrolled in Informatic Engineering online course are considered “local”.

### **Art. 4 - Financial status Requirements**

The financial requirement is that of the student, if independent, or that of his/her family unit, if still dependent pursuant to the legislation in force.



#### **Art. 4.1 Students with income and assets in Italy**

For students with income and/or assets in Italy, the financial status is determined on the basis of the Equivalent Financial Situation Indicator specifically issued for the Right to Higher Education (hereinafter also “*University ISEE*”).

The University ISEE will be calculated by the INPS [Italian Social Security Agency] on the basis of data filed in the Dichiarazione Sostitutiva Unica. Dichiarazione Sostitutiva Unica can also be submitted to the INPS online service, by registering on the INPS portal. Alternatively, it is possible to contact a Tax Assistance Centre (CAF) in Italy.

The students must update the *Online Services* page with the date in which the Dichiarazione Sostitutiva Unica was signed, prior to the expiring date of this Notice, unless they have already done so for other reasons.

Here the path:

[Data > University Fees and Economic Benefits > ISEEU: Indicatore della Situazione Economica Equivalente > Enter self-Certifications ISEE.](#)

Under penalty of inadmissibility of the application, Dichiarazione Sostitutiva Unica must be signed between 1<sup>st</sup> January 2021 and 15<sup>th</sup> February, 2021.

The University will collect the students’ ISEE from INPS database.

Students who already have an ISEE certification must ensure that such certification is still valid at the time of application submission.

If student has requested a current ISEE, it must be valid on the date of submission of the application.

If student submits a non-compliant ISEE, the University reserves the right to request suitable documentation to demonstrate the truthfulness of the data provided<sup>1</sup>.

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<sup>1</sup> without prejudice to the provisions set forth in Art. 4, section 5, the Decree of the President of the Council of Ministers of 5 December 2013, no. 159.



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#### **Art. 4.2 Students with income and assets abroad or both abroad and in Italy**

Any student with income and assets abroad, or both abroad and in Italy, cannot request an ISEE certification, but must instead obtain a substitute document known as “ISEEU Parificato” (hereinafter also “Equivalent ISEEU”), specifically issued for the Right to Higher Education.

In order to obtain an Equivalent ISEEU, students must contact the CAF (Authorised Tax Assistance Centre) approved by Politecnico di Milano.

The addresses of the Approved CAF and any other relevant information about Equivalent ISEEU are available on the University website [www.polimi.it](http://www.polimi.it) at the following path:

[Info for current students > Tution Fees, Scholarship, Financial Aid > Student Contribution > Students with income and property declared and or owned abroad or in Italy and abroad](#)

The University will obtain the Equivalent ISEEU directly from the CAF by remote means.

Under penalty of inadmissibility of the application, students who intend submit the Equivalent ISEEU are required to deliver the relevant documentation to the University’s Approved CAF between 1<sup>st</sup> January, 2021 and 15<sup>th</sup> February, 2021.

All students whose University ISEE/Equivalent ISEEU value exceeds € 51,000.00 will be excluded from the award procedure.

#### **Art. 5 Merit Requirements**

##### **a) Students enrolled in the first year**

The merit of students who in the academic year 2020/2021 enrol in the first year of bachelor of science/single-cycle master of science programmes will be assessed on the basis of the score received in the admission test.

Students who enrol in the first year of degree courses in **Design** and **Urban Planning** are entitled to take part in the procedure only if they pass the admissions test with a score of 60/100 or higher.

Students who enrol in the first year of degree courses in **Architectural Design** and in **Building Engineering and Architecture** courses are entitled to participate



in the procedure only if they passed the admissions test with a score of 36/60 or higher.

The merit of students who, in academic year 2020/2021, enrol in the first year of master of science programmes will be assessed on the basis of the bachelor degree's final score.

### **b) Students enrolled in subsequent years**

The following tables show the number of *European Credit Transfer System* (hereinafter also "ECTS" or "CFU") and the corresponding weighted average resulting from student's academic career at November, 30<sup>th</sup>2020.

#### **Bachelor of science**

	<i>First Enrolment Year</i>	
	2019/2020	2018/2019
ECTS	50	110
Average	<i>27/30</i>	<i>27/30</i>

#### **Single-cycle master of science**

	<i>First Enrolment Year</i>			
	2019/2020	2018/2019	2017/2018	2016/2017
ECTS	48	108	165	222
Average	<i>27/30</i>	<i>27/30</i>	<i>27/30</i>	<i>27/30</i>

#### **Master of science Courses**

	<i>First Enrolment Year</i>
	2019/2020
ECTS	50 CFUs
Average	<i>27/30</i>



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**Master of science – students starting from the second semester**

	<i>First Enrolment Year</i>
	2019/2020
ECTS	25 CFUs
Average	<i>27/30</i>

For the purposes of evaluating the merit requirement, extra exams, traineeship programmes, final exams and similar achievements will not be taken into consideration.

The number of ECTS is always calculated considering the absolute first year of enrolment, i.e. the year in which the student for the first time enrolled in any university in Italy or abroad for the same level of studies for which the loading scholarship is requested.

The principle of absolute enrolment is applied, for example, to all cases of enrolment at Politecnico di Milano after a withdrawal from studies, or in all cases of a transfer from a (different) University to Politecnico di Milano. In these cases will be taken into account the number of ECTS granted by the Degree Programme Council within the expiring date of this Call.

**Art. 6- Terms and procedures for application submission**

Students are required to submit their application through the dedicated function accessible from the Online Services no later than 16<sup>th</sup> February, 2021 at 12:00 pm (CET).

Here the path

[\*Benefits and Agreements > Scholarships, degree awards\*](#)

Under penalty of exclusion from the competition, candidates must attach to the application - in a single 10 MB max PDF file - a copy of the rental agreement, signed and in the name of the student or one of student's parents, as well as the corresponding receipt of registration at Tax Revenue Agency [the so-called Agenzia delle Entrate]. In case of an agreement signed by student's parent, the parent must only act as a guarantee and not also be one of the tenants.



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As regard students housed in a college dorm, residence or similar not managed by Politecnico di Milano, they must attach a copy of the agreement signed with the property, as well as a fiscally valid certification to give proof of the lease payment for the entire duration of the lease.

As regard students housed in an accommodation managed by Politecnico di Milano, they must attach a duly dated and signed self-certification, including the name of the residence and the starting and ending date of their stay therein.

The paid accommodation must have a duration of no less than 10 months and the starting date must be no later than October 31<sup>st</sup> 2020.

**Art. 6.1 - Students who attend a mobility programme during academic year 2020/2021**

Students who attend a mobility programme during academic year 2020/2021 will be considered “away from home” having regard their place of residence in Italy and the location of the courses attended at Politecnico di Milano are held, pursuant to Art. 3 of this Call.

In such case, “away from home” students must attach the following to the application:

- if the period of mobility covers the entire academic year, students must attach an agreement in their name (or another equivalent document, with reference to the regulations in force in the country they attend the mobility programme period of mobility) proving they paid accommodation in their host country for the entire duration of the mobility, or in any case, not less than 10 months;
- if the period of mobility covers only part of the academic year, in addition to the “foreign” contract covering the relevant period, students must also submit a copy of the rental agreement for paid accommodation, properly registered in Italy. The duration of the “foreign” contract added to the “italian” contract must have a total duration of minimum of 10 months.

In this case too, the effective starting date of the paid accommodation (whether Italian or foreign) must not be later than October 31<sup>st</sup>, 2020.



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### **Art. 7 – Non admissibility to the competition**

Participation in the competition is precluded to students who:

- have earned a degree - either awarded in Italy and abroad - of a equal or higher level than the study programme for which the scholarship is requested;
- are enrolled in a foreign university, and allowed to attend courses at Politecnico di Milano within international exchange agreements;
- have unpaid bills at Politecnico di Milano;
- in academic year 2020/2021, enrol in Master of science courses starting from the second semester;
- in the academic year 2020/2021, have enrolled with total Additional Educational Requirements (hereinafter also “OFA”). This rules also apply if student completes his/her Additional Educational Requirements after his/her enrolment. Enrolment with an English OFA does not constitute grounds for exclusion;
- have enrolled in single courses in academic year 2020/2021.

### **Art. 8 - Incompatibility**

The award the grant is not compatible with:

1. the assignment of DSU benefits as regulated by the Decree of the President of the Council of Ministers April 9<sup>th</sup>, 2001 and by the Legislative Decree no. 68/2012 and the relative implementation regulations;
2. the free-of-charge assignment of room in colleges, residences or boarding schools, even not managed by Politecnico di Milano;
3. similar scholarships, assigned by any public or private body, with the aim of fully or partially cover student’s accomodation costs;
4. any type of scholarship or benefit whatsoever, awarded for a student’s participation in international mobility programmes.

### **Art. 9 - Ranking criteria**

The ranking will be assembled in accordance with the following criteria:

#### **a) Students enrolled in the first year of bachelor of science/single-cycle master of science programmes**

The ranking will be assembled on the basis of the score achieved by the student in the admission test (re-defined if necessary).





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**b) Students enrolled in the first year of master of science programmes**

The ranking will be assembled on the basis of the bachelor degree's score.

**c) Students enrolled in subsequent years**

The ranking will be assembled on the basis of the weighted average of exams registered in the student's career at November 30<sup>th</sup>, 2020.

In all cases, when students achieve the same score, the student with the lower ISEE (or ISEEU) certification - calculated to a hundredth of a Euro - will be selected. Thereafter, the scholarship will be assigned to the youngest student.

**Art. 10 - Scholarship allocation**

The available scholarships will be allocated as follows:

**Bachelor of science and single-cycle master of science programmes**

First year of Architecture school and first year of the single-cycle master of science programme in Building Engineering Architecture: 4 scholarships

First year of Design school: 3 scholarships

First year of Engineering school: 15 scholarships

Subsequent years of all bachelor of science and of single-cycle master of science programmes: 54 scholarships

Fourth and fifth year of single-cycle master of science courses in Building Engineering Architecture: 2

**Master of science courses**

First year of all programmes: 9 scholarships

Second year of all programmes: 27 scholarships

**Art. 11 - Ranking publication**

The ranking will be published by March 26<sup>th</sup>, 2021 to the site <https://www.polimi.it/en/current-students/tuition-fees-scholarships-and-financial-aid/scholarships-and-graduation-awards-non-dsu/>



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#### **Art. 12 - Scholarship award**

Assigned students will be notified at their Politecnico di Milano's email address. The assigned student must duly sign and send the forms attached within 10 days of receipt thereof, as confirmation of acceptance.

The non acceptance or the withdrawal of the scholarship, within one month of the publication of the ranking, will determine the assignment of the scholarship the next suitable candidate in the ranking.

The withdrawal of the scholarship is irreversible.

Scholarships not awarded in a specific ranking will supplement the number of the scholarships in other rankings.

#### **Art. 13 - Scholarship payment**

The scholarship will be paid in a lump sum, according to the methods requested by the student in the [online services](#) under the section "[Management of Payment Methods](#)".

#### **Art. 14 – Fiscal treatment**

Lodging scholarships are treated as such income deriving from employment contract and are subject, for tax purposes, to the current legislation in force.

Tax burdens payable by the Politecnico di Milano correspond to the IRAP rate in force in the relevant fiscal year.

#### **Art. 15 - Truthful of statements**

Politecnico di Milano shall verify the truthfulness of statements given by the student, also after assigning the scholarship awarded through this application, based on the methods set forth in the Law, in particular art. 10 Legislative Decree no. 68/2012, art. 71 of Presidential Decree no. 445/2000, as well as art. 11 of DPCM 159/2013 and relative memorandum INPS no. 171 of 18/12/2014.

In the case of untruthful declarations, assigned benefits will be revoked and the sanctions pursuant to articles 75 and 76 of Presidential Decree no. 445/2000 and art. 10 Legislative Decree no. 68/2012 cit. shall apply.



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In any case, without prejudice to disciplinary sanctions and penal regulations, should the fact be considered a crime.

#### **Art. 16 - Personal data processing**

The processing of personal data is carried out in compliance with the provisions of EU Regulation of 27 April 2016, no. 679 (General Data Protection Regulation, GDPR). The “Data Controller” is Politecnico di Milano.

The full policy is available from the Data Controller or by consulting the relevant webpage on the University website: <https://www.polimi.it/privacy>

By submitting the application, the student consents the processing of his/her personal data, including particular data, collected for the purposes identified in this Call.

#### **Art. 17 – Responsible for the procedure**

Pursuant to the provisions of Art. 5 of Law 7 August, 1990, no. 241, Gabriella Rega is the Responsible of the Procedure.

#### **Art. 18 - Publication**

This Call is published in the Official University Register and on the website <https://www.polimi.it/studenti-iscritti/tasse-borse-e-agevolazioneeconomiche/borse-di-studio-e-premi-di-laurea-non-dsu/>

#### **INFORMATION AND CONTACTS**

CAMPUS LIFE AREA  
Financial Aid Unit  
Email: [fondomerito@polimi.it](mailto:fondomerito@polimi.it)

F.to The Director  
Chiara Bianca Pesenti

<p>This Call has also been translated into English for information purposes only. Only the Italian version has legal validity.</p>
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**ANNEX I**

*Municipalities classified as urban areas*

<b>Capital Municipality</b>	<b>Urban Area</b>
<b>Como</b>	Cernobbio, Manslianico, S.Fermo della Battaglia, Montano Lucino, Grandate, Casnate, Lipomo, Tavernerio, Capiago Intimiano, Brunate and Senna Comasco.
<b>Cremona</b>	Bonemerse, Castelveverde, Gadesco Pieve Delmona, Persico Dosimo, Sesto Cremonese and Spinadesco.
<b>Lecco</b>	Calolziocorte, Civate, Garlate, Malgrate, Olginate, Pescate, Valgrehentino, Valmadrera, Bellagio, Erba and Vercurago. APPENDICES: Ballabio, Carenno, Erve, Galbiate, Monte Marenzio, Oliveto Lario and Torre De Busi.
<b>Mantua</b>	Marmirolo, Porto Mantovano, Virgilio, Curtatone and San Giorgio.
<b>Milan</b>	Cinisello Balsamo, Sesto San Giovanni, Cologno Monzese, Vimodrone, Segrate, Pioltello, Peschiera Borromeo, S.Giuliano, S.Donato M.se, Locate Triulzi, Opera, Pieve Emanuele, Basiglio, Rozzano, Assago, Buccinasco, Corsico, Trezzano sul Naviglio, Cesano Boscone, Cusago, Bareggio, Settimo M.se, Cornaredo, Pero, Rho, Arese, Bollate, Novate M.se, Cormano, Cusano M.no, Bresso.